1. 
2. **2000 El Indio HWY**
3. **EAGLE PASS, TX 78852**
4. **INTRODUCTION TO COMPANY**

* WELCOME

1. **COMPANY EXPECTATIONS OF DRIVERS**

* CONDUCT
* IMAGE
* CLEANLINESS OF UNIT(INTERNAL)
* CLEANLINESS OF UNIT (EXTERIOR)
* HANDS FREE, EYEGLASSES, ACTIVATED CELL PHONE
* NO ALCOHOL/DRUGS
* RESPECT IN THE WORK PLACE (Clients, Peers, and Corworkers)

1. **TRIP PACKET**

* CORRECTLY FILLED OUT ENVELOPE (SHEET)
* BOL (BILL OF LADING NUMBER)
* DIESEL RECEIPTS
* TOLL RECEIPTS
* SCALE RECEIPTS

1. **LOGS**

* LOGS SHOULD BE THOROUGHLY BE FILLED OUT
* ALL LOGS OF THE MONTH MUST BE ACCOUNTED FOR
* OFF DUTY
* 20 POINTS OF THE LOG SHEET MUST BE PROPERLY FILLED OUT
* LOGS MUST BE LEGIBLE AS PER D.O.T.